

Road from FSS® to Full AKC Status Checklist

Beginning

- Club name must include “United States”, “American”, “National”, “United States of America”, “of America”, “of the USA”, “of the United States of America”, or “of the United States”, as well as full breed name as listed in AKC.
- Submit Photos for website on CD or Flash Drive
- Submit contact information for website
- Submit registry or individual dogs
- Companion Events – automatic once one dog is recorded with a 3-generation pedigree
- If applicable submit request with historical reference for eligibility to compete in Performance Events, please forward to fss@akc.org on club letterhead
 - Hunting Tests
 - Earthdog
 - Lure Coursing
 - Herding – automatic if group designation is Herding
- Provide us with current Officers and Board of Directors – supply annually or when an officer/board position change.
 - With full contact information - including mailing addresses, email address and phone numbers
- Provide us with current club Membership List – supply annually
 - With full contact information - including mailing addresses, email address and phone numbers
 - Designations for breeders, exhibitors, dog owners, judges
 - Year joined club
 - Geographic distribution of members across the United States will be reviewed.
- Encourage competition in Companion Events and Performance Events if applicable
- Hold regular club meetings in accordance with club constitution and by-laws and Robert’s Rules of Order
 - Submit minutes of meetings for AKC files
 - Club meetings cannot be held via message boards
- Hold board meetings in accordance with club constitution and by-laws and Robert’s Rules of Order
 - Submit minutes of meetings for AKC files
 - Club meetings cannot be held via message boards
- Provide AKC copies of the club newsletters and any other public columns. Many Clubs now send newsletters electronically
- Provide AKC with documentation of club events, these are to be AKC affiliated or independent:
 - Shows
 - Matches
 - Judge Education
 - Seminars
 - Meet the Breeds
 - Responsible Dog Ownership Events
 - Etc.
- Enroll dogs and litters from
 - If the dog is imported, he/she will need to have DNA on file to be eligible to be bred.
 - http://www.akc.org/dna/imported_breeding_stock.cfm
- Encourage members to join AKC All-Breed Clubs
- ** KEEP IN CONTACT WITH US** - send regular updates to fss@akc.org

Move to Miscellaneous

- A breed entering the Foundation Stock Service® based upon being an established breed in a foreign registry **must** have reached **full** recognition to be eligible to request Miscellaneous Class status.
- Submit letter on club letterhead requesting Miscellaneous status
- The club has balloted the membership to seek AKC recognition
- Must have minimum 150 dogs with 3-generation pedigrees
- Parent club is selected
- Submit Breed Standard – approved by AKC Staff and Club membership
 - Including voting results & number of ballots sent
 - Send Hard and Soft Copies
- The Breed Standard has been revised in accordance with the [AKC Breed Standard Guidelines](#).
 - Final approval is made by the AKC Board at the time the breed is approved for full recognition. Once the Board of Directors has approved a standard there is a five-year moratorium on revisions. A revision consists of any change, deletion, interpretation, or clarification to a standard.
- Submit photo of breed minimum size 300 megapixels. This will be included in Miscellaneous Breed Standard pack.
- Provide approved breed history. History should be kept to two paragraphs. This will be used for breed standard pack. Include one image to be used with breed standard. This is done after the breed is approved for Miscellaneous class.
- Let us know if your breed is a table/ramp breed on club letterhead
- Continue to compete in Companion Events and Performance Events if applicable
- Continue to enroll dogs and litters from said dogs
 - If the dog is imported he/she will need to have DNA on file with us.
 - http://www.akc.org/dna/imported_breeding_stock.cfm
- ** KEEP IN CONTACT WITH US** - send regular updates to fss@akc.org

While in Miscellaneous to be Eligible to Request Full Recognition

- The minimum number of dogs enrolled in the AKC Foundation Stock Service is recommended to be 300 dogs with three generation pedigrees in the case of breeds that entered the Miscellaneous Class with a minimum of 150 dogs.
- The Parent Club has conducted a minimum of two FSS Open Shows for Miscellaneous Class and FSS breeds 6 months apart. The Parent Club may request to hold additional events geographically distributed throughout the country.
- Formal presentation for AKC club status is sent to Club Relations for review by FSS department
- A minimum of one year has elapsed since entering the Miscellaneous Class.
- Constitution and Bylaws will be reviewed by Club Relations.
- Submit Constitution and Bylaws – approved by Club Relations and Club membership
 - Including voting results & number of ballots sent
 - Send Hard and Soft Copies
- Submit documentation of election of officers in accordance with the Constitution and Bylaws including copies of ballots and results.
- Confirmation of Parent Club Board approved interest in applying for Member club status
- Submit documentation of holding Annual Meetings and Board Meetings in accordance with the Club Constitution and Bylaws, including financial information
- A minimum of 20 litters bred and enrolled, within a current three-year period, while the breed is in Miscellaneous to ensure that the breed is established and sustainable.
- Minimum of three Judges Education Seminars conducted by the Parent Club

- Judges Education course developed in collaboration with AKC staff for use on the AKC Canine College.
- Club submits a certificate of good standing or its equivalent from its state of organization.
- The club will communicate annually with the AKC FSS Staff with updates. If a lapse exceeds three years the club will no longer be considered representing the breed.
- Compete in Miscellaneous Class and Open Shows – number of dogs competing is tracked by AKC staff
 - Geographic distribution of dogs being shown
- Minimum of 20 unique dogs earning Certificate of Merit (CM) titles, Obedience, Rally, Agility, Tracking, Scent Work or Performance titles; owned by Parent Club members, at least 10 titles must be CMs. Up to ten titles may be in Obedience, Rally, Agility, Tracking, Scent Work or a Performance event title depicting the origin of the breed. The 20 unique dogs must be owned by at least ten unique Parent Club households. Titles must be earned while the person is a member of the parent club. CM levels will count if the CM was earned while a person was not a member of the parent club.
 - [Events That Count](#)
- The membership of the club is a minimum of 100 households, geographically distributed throughout the country with flexibility based upon the number of dogs enrolled.
- Membership updated annually using AKC formatted excel spreadsheet, including a separate electronic membership list uploaded using officer issued access code.
- The Club is to establish a 5-year plan which will be submitted with the request for Full Recognition which includes:
 - Encouraging the breeders to continue to breed which will increase the number of litters registered annually.
 - Encouraging breeders to register dogs which will increase individual dog registrations annually.
 - Encourage new owners of the breed to join the Parent Club, increasing the club membership.
 - Breeders to encourage new dog owners to participate in AKC events with their dogs, increasing unique dogs participating annually.
 - Encourage the establishment of local specialty clubs. At least one club be established within the first five years of recognition.
 - Provide information to the membership about the AKC Purebred Preservation Bank.
- Provide us with Parent Club activities and documentation of participants:
 - Shows
 - Matches
 - Judge Education
 - Seminars
 - Meet the Breeds
 - Responsible Dog Ownership Events
 - Etc.
- ** KEEP IN CONTACT WITH US** - send regular updates to fss@akc.org

Move to Full AKC Status

- Submit letter on club letterhead requesting full AKC status. Must be signed and dated by a current officer.
- Provide us with the name of Judges Education Coordinator
- Gather material for License status and send to fss@akc.org
 - Information found on page 9 of below document
 - <http://images.akc.org/pdf/rulebooks/RCFORM.pdf>

- Any dogs without 3-generation pedigrees will not convert to full AKC Status. These dogs will remain in FSS and not be eligible for AKC conformation classes.
 - The dogs remaining in FSS may continue to compete in Companion and Performance events.
 - The dogs remaining in FSS may be used for breeding stock.

Always refer to Foundation Stock Service Guidelines Page below for more information
<https://www.akc.org/breeder-programs/foundation-stock-service-program/program-home/>

References

Club Resource Page

<https://www.akc.org/clubs-delegates/clubs/resources/>

How to form and AKC Accredited Dog Club

<http://images.akc.org/pdf/rulebooks/RCFORM.pdf>

Match Regulations

<http://images.akc.org/pdf/rulebooks/RESANC17.pdf>

Sample Constitution and By-Laws

<http://images.akc.org/pdf/rulebooks/RCLA01.pdf>

Guidelines for Writing Breed Standards

<https://s3.amazonaws.com/cdn-origin-etr.akc.org/wp-content/uploads/2017/11/13143543/Guidelines-for-Writing-Breed-Standards.pdf>

Special Registry Services – Foreign dogs

<http://images.akc.org/pdf/rulebooks/GASPEC.pdf>

Guidelines for Resolving Dog Club Issues

http://images.akc.org/pdf/Working_It_Out_Guide_and_FAQs.pdf

Rules Applying to Registration and Discipline

<http://images.akc.org/pdf/rulebooks/RREGS4.pdf>

Rules Applying to Dog Shows

<http://images.akc.org/pdf/rulebooks/RREGS3.pdf>

AKC Show Manual

<http://images.akc.org/pdf/RESHOW.pdf>

FSS Open Show

<https://images.akc.org/pdf/AKC-FSS-Open-Show-Regulations.pdf>

Companion Events – Regulations

Obedience Regulations

<http://images.akc.org/pdf/rulebooks/RO2999.pdf>

Rally Regulations

http://images.akc.org/pdf/AKC1193_ROR001_1217_WEB.pdf

Agility Regulations

<http://images.akc.org/pdf/rulebooks/REAGIL.pdf>

Tracking Regulations

<http://images.akc.org/pdf/rulebooks/RU9999.pdf>

Scentwork Regulations

<http://images.akc.org/pdf/rulebooks/RSW001.pdf>

Performance Events – Regulations

Earthdog Regulations

<http://images.akc.org/pdf/rulebooks/REEDOG.pdf>

Fast Cat and CAT Regulations

<https://images.akc.org/pdf/rulebooks/AKC1812-REFCAT.pdf>

Herding Regulations

http://images.akc.org/pdf/rulebooks/AKC1270_RG9001_0418_WEB.pdf

Lure Coursing Regulations

<http://images.akc.org/pdf/rulebooks/RELURE.pdf>

Hunt Test Regulations for Retrievers

http://images.akc.org/pdf/rulebooks/AKC1295_RHTRET_0518_WEB.pdf

Hunt Test Regulations for Spaniels

<http://images.akc.org/pdf/rulebooks/RHTSPN.pdf>

Hunt Test Regulations for Pointers

<http://images.akc.org/pdf/rulebooks/RHTPNT.pdf>